



**Administration**

604 Carlton Davidson Lane • Coal Grove, OH 45638

740.532.7401 • www.lawrencedd.org

Lawrence County Developmental Disabilities

Board Meeting Minutes

November 14, 2024 6:00 pm

Open Door School Cafeteria, 606 Carlton Davidson Lane, Coal Grove, OH 45638

1. Call to Order

Meeting was called to order by Debra Jones, President at 6:00 p.m.

2. Roll Call

Amanda Carte	Present
Mike Gore	Present
Tanner Huff	Remote
Debra Jones	Present
Sara Marks	Remote
Brandan Smith	Absent with prior notice
Steve Thompson	Present

Others Present

Julie Monroe, Superintendent  
Amy Brand, Business Manager  
Shannon Allen, Executive Assistant  
Larry Whaley, IT/Finance Assistant  
Jamie Garnes, SSA Director  
Shelley Clifford, EI Director  
Christi Kerns, OD Principal

3. Adoption of Agenda

There were no changes to the agenda.

Motion was made by Mr. Gore to approve the agenda as presented. Seconded by Ms. Carte.  
Roll call.

Ms. Carte Yes	Mr. Huff Yes	Mrs. Marks Yes	Mr. Thompson Yes
Mr. Gore Yes	Ms. Jones Yes		

4. Public Comments

There were no public comments

5. Approval of October Minutes

Motion was made by Ms. Carte to approve the October 10, 2024 Board Meeting Minutes.  
Seconded by Mr. Thompson.

Roll Call.

Ms. Carte Yes	Mr. Huff Yes	Mrs. Marks Yes	Mr. Thompson Yes
Mr. Gore Yes	Ms. Jones Yes		

*Growing Possibilities*

Equal Opportunity Employer and Service Provider

6. Committee Reports – No committee meetings
7. Finance and Expense Reports, October, 2024 Amy Brand  

Mrs. Brand submitted a report prior to the meeting and gave an overview of her report. Motion was made by Mr. Thompson to approve the October 2024 Finance reports. Seconded by Ms. Carte.

Roll Call.

Ms. Carte Yes	Mr. Huff Yes	Mrs. Marks Yes	Mr. Thompson Yes
Mr. Gore Yes	Ms. Jones Yes		
8. Superintendent Report – Julie Monroe  

Ms. Monroe submitted a written report for the month of November, 2024 prior to the Board meeting. As part of her report, Ms. Monroe also distributed her Performance review form and a list of accomplishments for 2024
9. Program Reports – Written reports submitted prior to meeting
10. Old Business - None
11. New Business
  - A. Request for Ethics Council Meeting (to review secondary employment of LCDD staff members) – Ethics Council Meeting will be at 5:15 p.m. prior to the December Board meeting
  - B. Request for Nominating Committee Meeting (to determine a slate of officers for 2025) – There will be a Nominating Committee meeting at 5:30 p.m. prior to the December Board Meeting.
12. Announcements  

Reception for Debbie Jones at 5:40 p.m. prior to the December Board Meeting
13. Next Board Meeting- December 12, 2024 @ 6:00 p.m.
14. Adjournment  

Motion was made by Mr. Thompson to adjourn the meeting. Seconded by Mr. Gore. Motion carried. Meeting adjourned at 6:23 p.m.

Meeting minutes prepared by: Shannon Allen, Executive Assistant

*Debra Jones* \_\_\_\_\_ *12/12/24* \_\_\_\_\_  
Debra Jones, President Date

*[Signature]* \_\_\_\_\_ *12/12/24* \_\_\_\_\_  
Steve Thompson, Recording Secretary Date